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# **POLICY TO DEVELOP, AWARD AND REVOKE DESIGNATIONS**

## CONFIRMATION OF CONSULTATION

I declare that this policy/procedure manual has been communicated to all members for inputs towards the development or review of the CGASA human resource management policy. I also declare that consultation with members has been conducted in good faith with all members.

Signature: \_\_\_\_\_

2022/04/25

Date \_\_\_\_\_

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## **1. INTRODUCTION**

CGASA is a professional body accomodating finance and accounting professionals in the government sector. It is our commitment to lifelong learning and keeping all our members up to date with the skills and knowledge required.

## **2. THE PURPOSE OF THE POLICY**

The purpose of this policy is to prescribe rules and regulations that underpin the development, awarding, revoking professional designations to the members of the CGASA.

## **3. SCOPE OF APPLICATION**

- 3.1 A professional designation is awarded to members upon meeting the prescribed CGASA prescribed requirements.
- 3.2 All CGASA Members will be certified upon the successful submission of a portfolio of evidence.

## **4. TRAINING/WORKSHOPS/CPD**

Members are required to attend CPD workshops, seminars, or conferences and earn sufficient CPD points required to keep their designations.

## **5. CRITERIA FOR REVOKING THE PROFESSIONAL DESIGNATION**

Members' professional conduct is strictly monitored and complaints regarding members' ill-conduct are dealt with by the disciplinary committee. The decision to revoke, or let members keep the designation after disciplinary proceedings will be managed by the disciplinary committee.

## **6. EFFECTIVE DATE**

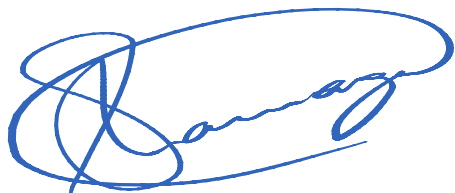
This policy is immediately applicable.

## **9. POLICY REVIEW**

This policy shall be reviewed annually.

## **10. POLICY APPROVAL**

**This Policy is approved and signed at Nelspruit on this 10<sup>th</sup> day of August 2021.**

A handwritten signature in blue ink, appearing to be 'D. van der Merwe', is written over a horizontal line.

**SIGNATURE**

**CHAIRPERSON - CGASA**